



Weekly Productivity Report

Instructions: Use this document to verify YAP of your productivity for the week. Fill out the dates and list the tasks you performed relating to YAP. Summarize your tasks in the area below then print the form. Sign and date the form to verify the form is your true accounts. Please type your answers. For every time sheet you should be turning in **2** Weekly Productivity Reports.

Saturday ()	
Sunday ()	
Monday ()	
Tuesday ()	
Wednesday ()	
Thursday ()	
Friday ()	
Reflection: (What were your accomplishments/frustrations for the week?)	

Member Signature: _____

Date: _____