

YAP Student Tutoring Log

Tutor Name: _____ School: _____

Student Name: _____ Grade: _____ Assessment: Math: _____/350

Tutoring from _____ to _____ ELA: _____/350

Subject (Math/ELA)	Specific Needs (Specific issue topics)	Materials and Strategies (Describe the study and learning strategies you introduced)
Tutoring Status:	<input type="checkbox"/> Student is not progressing. Strategies need to be revised. <input type="checkbox"/> Student is making some progress. Continue with plan. <input type="checkbox"/> Student has mastered and completed learning plan.	

Achievements during period

Explanation

- Improved Employment Skills
(Promotion/Interview etc.)
- Academic Goals Achieved
- Social/Community Goals reached
- Increased Civics
- Life skills
- Computer skills
- Wellness & Healthy Lifestyle
- Learning Tools
- Improved Self Esteem
- Self Management/Attendance
- Other _____

Total Tutoring Hours: _____ Prep Hours: _____ Documentation Hours: _____

Tutor Signature: _____ Date: _____

Integrating Study & Learning Strategies into the Tutorial Session

Attitude

- Reinforce positive self-talk
- Keep a "learning journal" recording learning strategies, notes from tutorial session, thoughts and feelings about your progress and struggles in developing new learning strategies and habits.

Assess

- How do you study for the session now?
- What is your method for reading? skimming? note taking?
- Amount of time studying? Days each week? Location?
- Using a study guide?

Organization

- Notebook 3-hole punch and one notebook for each class
- Using a planner or calendar

Goal Setting

- Write specific goals and include a start and end date
- Prioritize daily. Commit to act on priorities.

Note Taking in Class

- Summarize notes after class
- Review previous notes before class
- Learn to use the Cornell note-taking system

Reading assignments, how to check your understanding of concepts and supporting detail

- Break the task into parts and read over time. Read assignments due before class.
- Read and write answers to the questions at the end of each chapter.
- Recite answers out loud.

Test Prep

- Start on the first day.
- Break the tasks into parts and study over time.
- Use review questions and summary sections at the end of each chapter.
- Use study guides and write answers to questions.
- Test your understanding one section at a time.
- Review notes from class and test 20 minutes each day for each subject.
- Test yourself! Read questions and cover up answers.

Additonal Comments: